



2023-2024 Participating High School Handbook

Purpose

The Miami Valley High School Theatre Awards (MVHSTAs) and Showcase are designed to **celebrate, support, and advocate** for high school theatre education throughout the Miami Valley region. The program celebrates high school plays, musicals, students, and educators by formally recognizing the extraordinary achievements of our community's productions.

Goals

1. To recognize, honor, and encourage excellence in high school theatre through a constructive review process of nominated productions by qualified Adjudicators.
2. To provide educational workshops and advancement in dance, voice, acting, and stagecraft for high school students locally, regionally, and nationally.
3. To provide professional development and networking opportunities for students, directors, and school programs.
4. To give students an opportunity to perform on a Dayton Live stage.

About the Miami Valley High School Theatre Awards

The Miami Valley High School Theatre Awards (MVHSTAs) celebrate the accomplishments of area high school teachers and students by recognizing achievements in productions by participating Miami Valley area high schools. To participate, schools register to have their productions reviewed by a qualified team of Adjudicators, who then provide directors with valuable feedback. During the spring, the Miami Valley High School Theatre Awards will present an Awards Showcase to recognize the outstanding achievements of high school productions and students. Modeled after the Tony Awards®, the showcase features outstanding performances from participating high schools and celebrates their enthusiasm, dedication, and talent while encouraging participating schools to grow and continue improving their programs. To learn more, go to mvhsta.org.

A Note on Time Commitment

The MVHSTAs know that many hours of hard work go into preparing a high school musical theatre and/or play production. One of the goals of the program is recognize, honor, and encourage excellence in high school theatre through a constructive review process of nominated productions. During the school year, there is little additional time commitment from directors/teachers other than communicating pertinent information to the MVHSTAs. However, if your show or student(s) is/are selected to receive a MVHSTA, it may require an additional time commitment for brush-up and/or staging rehearsals in addition to the showcase performance.

Participant Eligibility

The MVHSTA program is open to public and private high schools producing plays and musicals in the Miami Valley region. To be eligible for participation for the 2023-2024 Season, a school must meet the following qualifications:

❖ School Location

- High schools must be in the Miami Valley (Montgomery, Butler, Warren, Clinton, Greene, Clark, Champaign, Logan, Miami, Shelby, Darke, and Preble Counties).

❖ Production Dates

- High school productions should take place between September 2023 and May 5, 2024.
- There must be more than one (1) performance of each nominated production or cast. *See note about double-casting on page 4.*

❖ Production Types

- **Musical theatre** productions will fall into one or more of the following categories:
 - A published musical, operetta, or review (either currently held by a licensing house or in the public domain) presented with the approval or permission from the original creators or their representatives.
 - A musical theatre compilation featuring excerpts or scenes from a variety of sources (either currently held by a licensing house or in the public domain) presented with the approval or permission of the original creators or their representatives.
- **Plays** will fall into one or more of the following categories:
 - A published play (either currently held by a licensing house or in the public domain) presented with the approval or permission from the original creators or their representatives.
 - A play featuring excerpts or scenes from a variety of sources (either currently held by a licensing house or in the public domain) presented with the approval or permission of the original creators or their representatives.

The MVHSTAs cannot adjudicate new, and/or unpublished, and/or student-written work during the 2023-2024 Season. If your program commissions a play or musical from a professional playwright or composer, please contact the MVHSTA team. Please also contact the MVHSTA Team if a director would like feedback on a student-written work.

The MVHSTAs are a Regional Awards Program (RAP) for The Jimmy Awards®

The Miami Valley High School Theatre Awards is a participating member of the National High School Musical Theatre Awards® or The Jimmys®.

Please see page 12 to find out how students nominated in “Qualifying Roles” can be selected to participate in The Jimmy Awards®.

How To Register

1. A Theatre Director, or an official representative from the school will go to mvhsta.org and click on the **DIRECTORS** tab at the top of the website.
2. Read through the page for details about eligibility, fees, etc. Then, click on the “Register Now” button near the middle of that page (if you’ve already read through all the eligibility information, you can go directly to mvhsta.org/register).

Registration must be completed no later than the dates below.

September 29, 2023 (FALL DEADLINE) & January 12, 2024 (SPRING DEADLINE) are the deadline(s) to register a show for this season.

****The MVHSTA team reserves the right to decline participation based on the number of schools already registered.****

3. Once you are on the Registration page, scroll down and you will see boxes to fill in your information including contact info, school info, show info, dates, etc. Please fill out as much information as you can, including clicking the button(s) if you need a copy of Dayton Live’s W-9 and/or an official invoice emailed to you directly. ***A reminder that any change to performance or other dates AFTER registering is the responsibility of the Theatre Director to communicate to the MVHSTA Team.***
4. Once you are finished filling in as much information as possible, click **SUBMIT** at the bottom of the page. You will see a little message pop up on the page thanking you for starting the process. Your information is sent to us and will quickly be downloaded into our database.
5. That’s it! You have completed the initial registration.

Participant Fees and Payment

The cost of the program is \$150 per school. This fee gives each school the opportunity to nominate two (2) productions. These two productions can be any combination of a play and/or musical. If a school would like to nominate an additional play or musical, an additional fee of \$75 per production will be assessed. *If a school only wants to nominate one (1) play or only one (1) musical, the fee is still \$150.*

If a school would like to nominate more than three (3) productions, please contact the MVHSTA Team before registering.

Once we receive your initial registration, the MVHSTA Team will send you any documentation you need to start your school’s payment process. This includes Dayton Live’s W-9 and/or an official invoice outlining costs of participation based on the information submitted.

Remember, you will not be officially registered until payment has been received.

Once you submit your fee payment, you will receive a confirmation email that acts as your receipt. Checks should be made payable to **Dayton Live**.

Double-Casting

If a school decides to double cast one or more roles, the school must select only one set of cast members to be adjudicated. It will not be possible to adjudicate multiple students for the same role. ***However, if you wish for an additional cast to be adjudicated independently, Theatre Directors can submit to have an additional performance of the same show adjudicated for awards by paying an additional fee of \$75.*** All double-casting decisions must be communicated to the MVHSTA Team upon registration of the production. Please contact the MVHSTA Team with information about which performances have been selected for the adjudication panel.

Non-High School Performers in Productions

If your production has students performing who are not in high school, they are ineligible to be adjudicated for MVHSTA recognition. Likewise, if you have an adult performing in your production, they will not be adjudicated. In either case, please alert the MVHSTA Team to discuss those non-high school performers so that a determination can be made about the production's eligibility for the MVHSTAs.

Performers **must** be enrolled at the high school for which they have been nominated. The MVHSTA Team is unable to consider a student for adjudication if they do not attend the school for which they are nominated.

Performance Details Form and Nominations

Theatre Directors are responsible for completing their Performance Details Form(s) through the MVHSTA website and submit it no later than two (2) weeks before the first performance of the nominated production.

NEW THIS SEASON: All Performance Detail Forms must include an individual photo of each nominated actor/actress (in or out of costume/makeup). This is not required for additional award nominees.

Failure to submit by the two-week deadline may result in the show being removed from the program.

Helpful Hints for Nominating a Student for a MVHSTA

It is challenging to nominate students for awards of any kind. The MVHSTAs are no exception. As you are thinking about your nominations, please consider these thoughts:

- ❖ Are you confident your student performer, designer, or technician is being nominated in the proper category?
- ❖ Are you comfortable explaining to your students (both nominated and not) the reasons why or why not they were nominated?
- ❖ If your production is an "Ensemble" show where characters are hard to discern, how will an adjudicator know which performer to focus on at any given time?
- ❖ Have you considered the other categories? Do you have a student designer or stage manager you can nominate? Are you prepared to submit the **required additional documentation** to the MVHSTAs?
- ❖ Are you willing to share feedback in a way that helps the student grow in his/her role?

Theatre Directors may submit for Additional Awards (*listed on pages 7-8*). Directors must list them on their Performance Details Form to be considered. ***Please note, awards in these categories are NOT automatically given, and most of the awards require additional documentation to be submitted to the MVHSTAs under a deadline.***

General Timeline

Registration Opens for Schools for Fall Productions:	September 1, 2023
Director Training:	August/September 2023
Adjudication Period Begins:	Thursday, September 21, 2023
Deadline to Register School for Fall Productions:	Friday, September 29, 2023
Registration Opens for Schools for Spring Productions:	Friday, December 1, 2023
Registration Closes for Schools for Spring Productions	Friday, January 12, 2024
MVHSTA Showcase Tickets on Sale:	Monday, April 29, 2024
Adjudication Period Ends:	Sunday, May 5, 2024
Award Recipients Notified:	No later than Friday, May 10, 2024
Jimmy Award Workshop:	Saturday, May 11, 2024
Music Submission Deadline:	Tuesday, May 14, 2024
Opening/Closing Performers:	Tuesday, May 14, 2024 (names/contact info due)
Timeline for Showcase Rehearsal:	May 24 - May 29, 2024
MVHSTA Showcase:	Thursday, May 30, 2024, at 7:30pm

Publicity

As an endorsement of your school's participation in the program, **[schools are required to include the text below in their show programs/playbills:](#)**

*"This production has been submitted for adjudication for the Miami Valley High School Theatre Awards (MVHSTA). The MVHSTA Showcase is on **Thursday, May 30, 2024**, at the Schuster Center. Go to mvhsta.org for details on how you and your family can attend the MVHSTA Showcase and support high school theatre in the Miami Valley."*

Dayton Live encourages high schools to announce their participation and promote ticket sales for the MVHSTA Showcase in school newspapers, school/department websites, social media sites, and newsletters. Digital marketing such as logos, copy, and photos will also be provided. Additional ads, press releases, and permission forms can be found under the DIRECTORS tab on the website.

Social Media

Every participating school is invited to do an "Instagram Takeover" during their production(s). This takeover will happen during tech week, or during the production week/weekend. The Dayton Live MVHSTA Manager will coordinate with schools as to when their takeover will be. This takeover may be student or director run.

Each school will receive a document with log in information, rules, and expectations for the takeover from MVHSTA@daytonlive.org, once their takeover is scheduled.

Dayton Live will also post promotional information on each participating high school's production(s) on the MVHSTA website.

Production Photos

Directors are required to send high quality production photos to MVHSTA@daytonlive.org within two weeks of the show closing. Cast shots, candid backstage pictures, and student technical crew members should also be included.

Liability and Media Release Form

This form can be found on page 19 in this handbook and is also available for download on the MVHSTA website. Each form is required to be signed by each student and educator participating in the MVHSTA Showcase and other select Dayton Live activities offered throughout the year.

E/Mail all forms to: Dayton Live, c/o MVHSTAs, 138 North Main Street, Dayton, OH 45402, or emailed to MVHSTA@daytonlive.org.

Adjudicators

As mentioned earlier, nominated productions of plays and musicals will be adjudicated by a group of trained, experienced community members who have a background in the performing arts. Adjudicators will complete mandatory training and adjudicate each production on its own merits. Adjudicators will remain as anonymous as possible while attending productions. Adjudicators are required to submit scores electronically to the MVHSTA team within 72 hours after attending a nominated production.

Each production is evaluated on its own merits, not against other school productions; thus, schools are encouraged to create the best possible work for their unique circumstances and environment.

It is the intent of the MVHSTAs that every production has three Adjudicators attend and score. It is our intention that if a production receives only two official adjudications for any reason, individual awards will still be tabulated, but "Overall" categories will not. If for any reason a production receives only one official adjudication, no awards will be tabulated for that production.

For a student who is nominated in a Jimmy Qualifying role to be considered for a spot in the Jimmy Award Workshop, they must be evaluated by three Adjudicators.

If a student is unable to be evaluated by three Adjudicators for any reason, they will no longer qualify.

Adjudicator Production Tickets

MVHSTA team will contact schools to confirm which performances adjudicators will attend.

Participating schools agree to reserve two complimentary tickets to their production for each Adjudicator in attendance — a total of up to six tickets per production should be reserved. It is suggested that schools reserve/hold six tickets for each performance until adjudicator dates have been confirmed by MVHSTA Team. Tickets should be reserved under the name of "MVHSTA Adjudicator." Please note that the three Adjudicators assigned to your production may or may not attend the same performance.

Adjudicator Production Attendance

CONFIDENTIALITY

Feedback and scoring will be submitted through a secure online form. Please note that Adjudicators will not provide oral critiques following the performance, nor should schools expect to receive scores verbally. *Adjudicators must not discuss their opinions, evaluations, scores, or feedback with anyone, in any format.* This includes faculty, staff or students from participating high schools, other adjudicators, colleagues, reviewers, social media networks, etc. Please do not contact Adjudicators with questions. Adjudicators are also required to disclose any conflicts of interest for a school or a show prior to attending to determine eligibility. Any inquiries about confidentiality should be directed to Gary Minyard

at Gary.Minyard@daytonlive.org.

SCORING

Scores will be used to determine “Outstanding” and “Merit” awardees in each award category for the 2023-2024 Season. On a scale of 1-10 (with 10 being the highest score and 1 being the lowest score), Adjudicators will rank how well the evaluation criteria are executed by students. (*See Evaluation Criteria*). Scores are strictly confidential.

FEEDBACK

Directors will receive feedback on various elements of their high school productions. The MVHSTA team will email Adjudicator feedback to the primary contact teacher after the production has been evaluated. It is up to each director as to what to share with their students. It is understood that all feedback is meant to be constructive and supportive.

**Do not forward the entire PDF of scores and notes to students and/or families.
Use discretion when sharing individual scores and feedback with the nominated students.**

Awards: Individual, Production, and Awards Showcase

There are two levels of individual awards given: **Outstanding Awards** and **Awards of Merit**. The awards are assigned for each category to a top percentage of all submitted productions. The cutoff percentages will be determined by a review of the ballot results. This is a cutoff for scores to receive recognition – not a determination of who or what school is the best.

Overall production awards will be given for the highest scoring productions.

All awards are distributed at the MVHSTA Showcase held on **Thursday, May 30, 2024, at 7:30 p.m.** at the Schuster Center. Directors are encouraged to reveal to their students ALL nominations of their students prior to the Awards Showcase. Most of the individual award recognition will be announced first at the Awards Showcase.

Regardless of whether your nominated musical or play is recognized with an award or not, each participating school may select two students to perform in the opening and/or closing numbers at the MVHSTA Showcase. These students are selected at the Theatre Director’s discretion. Students who are selected to performing in “Lead” categories during the Awards Showcase are not eligible to perform in the opening and/or closing number. The deadline for this nomination is Tuesday, May 14, 2022.

Awards Categories

Awards will be assigned for each category to a top percentage of all submitted productions. **Outstanding Awards** and **Awards of Merit** for high school musical theatre and play productions, as well as student performances and additional awards, are based on adjudication scores. The MVHSTA Team encourages all Directors to alert their students of each nomination in a manner that works for you and your program. Winners will be honored in each of the following award categories:

Core Awards (Adjudicator Scored):

Outstanding Play Awards

Outstanding Musical Awards

Outstanding Lead Role in a Play Awards (Actor/Actress)

Outstanding Lead Role in a Musical Awards (Actor/Actress)
Outstanding Supporting Role in a Play Awards (Actor/Actress)
Outstanding Supporting Role in a Musical Awards (Actor/Actress)
Outstanding Ensemble Awards

Special Recognition Awards (Adjudicator Scored/Additional Documentation for some Awards):

Outstanding Student Director (Direction, Music Direction, Choreography) Awards
Outstanding Student Designer (Lights, Set, Costumes, Sound, Make up, Props) Awards
Outstanding Student Stage Management Awards
Outstanding Featured Student Dancer Awards
Outstanding Student Orchestra Awards

Theatre Program Director of the Year Award *

** This award is community nominated. Go to mvhsta.org for information on this process.*

“Actor” / “Actress” Delineation

For the purposes of the MVHSTAs, students are adjudicated in the category corresponding to their gender identification, not the gender of the role that they played. Students identifying as non-binary or gender-fluid may choose to either select the category in which they wish to be adjudicated (regardless of the gender of the role) OR they may be adjudicated based on the gender of the role they played.

Award Notification

In May 2024, the MVHSTA team will meet to decide which of the nominated individuals and performances will receive awards. Schools will be notified of Overall Production and Lead Actor/Actress award recipients no later than **Saturday, May 11, 2024**. Please note that not ALL MVHSTA recipients will be released to schools or the press. By keeping some awardees secret, we hope to create an atmosphere of excitement at the Showcase for many of the categories.

MVHSTA Showcase Performance and Rehearsal Schedule

High schools invited to perform as part of the MVHSTA Showcase will have three to four weeks to select and prepare numbers, solos, and/or medleys from their adjudicated productions. Performers are required to attend rehearsals at the Schuster Center or other rehearsal space. Most rehearsals will be scheduled during the evenings and/or weekends.

The top scoring productions being recognized with an Outstanding Musical Award are invited to perform a 5-minute (or less) number from its award-winning production. If more than one production is being recognized for Outstanding Musical from a participating school, that school may only perform one production number from one of the musicals. Please see page 10 for material submission guidelines.

Any student winning an Outstanding Lead Performer Award from a musical is invited to perform a 2-minute (or less) solo from the nominated show.

Rehearsals are required for ALL MVHSTA Showcase performers and are mandatory. Technical Rehearsal with the band will be scheduled May 26 - 30, 2024. Exact times/location TBD. The MVHSTA Showcase takes place on Thursday, May 30, 2024, at 7:30 p.m. at the Schuster Center.

Awards T-Shirts and Costumes

All student winners and additional nominated students for the opening/closing numbers who are performing in the MVHSTA Showcase are given a T-shirt to keep and wear for the performance.

Outstanding Lead Performers invited to perform are asked to wear something appropriate that reflects the nature of their role in the musical (but not a complete costume). These performers will receive a tee shirt but are not required to wear them during this portion of the awards showcase.

Any additional costume accessories, set pieces, or other props must be approved by MVHSTA Team.

MVHSTA Showcase

On **Thursday, May 30, 2024, at 7:30 p.m.**, the Miami Valley High School Theatre Awards will present a Tony Awards®-inspired showcase at the Schuster Center honoring schools, students, and directors for artistic excellence in high school theatre. Participants will have the opportunity to receive awards and perform on the Schuster Center stage as a part of the evening's program. Students, faculty, administrators, and staff from participating high schools are encouraged to promote and attend the awards showcase.



Awards Showcase Tickets

Tickets will be available for purchase through the Dayton Live Ticket Office and online at daytonlive.org. The ticket price is **\$15**. We encourage all participating schools to attend.

Students performing in the MVHSTA Showcase have a designated seating area and do not need a ticket.

Two complimentary tickets are available for the Theatre Director who organized their school's involvement with the MVHSTAs. We are not able to provide additional complimentary tickets. Additionally, each school's Principal and district Superintendent will be invited at no cost.

Music Submissions for Outstanding Musical/Outstanding Lead in a Musical

Schools invited to perform as a part of the MVHSTA Showcase will be asked to submit the arranged music from the production by Tuesday, May 14, 2024. Music must also be submitted for any Outstanding Production and Lead Performer Award winners who are performing.

Directors and Music Directors of ALL Musical productions are encouraged to retain a copy of the CONDUCTOR'S SCORE in case that production, or individual performer from that production, is selected to perform in an "Outstanding" category. *(See page 18 for sample rights extension request letter).*

The MVHSTA Team reserves the right to make additional modifications to submitted numbers.



Tech rehearsals for the MVHSTA Showcase at the Schuster Center, 2022.

THE National High School Musical Theatre Awards JIMMY AWARDS®

The Jimmy Awards®/The National High School Musical Theatre Awards® (NHSMTA®)

The Jimmy Awards®/The National High School Musical Theatre Awards® (NHSMTA®) program impacts more than 100,000 students who participate in high school musical theatre competitions sponsored by presenters of Touring Broadway productions throughout the United States. Presented by the Broadway League Foundation, the program sends a Best Actress and Best Actor winner from each of these competitions to New York for a week-long theatre intensive of coaching and rehearsals with industry professionals in preparation for a one-night-only talent showcase on Broadway. Named for Broadway impresario James M. Nederlander, the program has been the catalyst for more than \$2,000,000 in educational scholarships. For more information, please visit www.JimmyAwards.com.

The Miami Valley High School Theatre Awards is participating in the 2024 National High School Musical Theatre Awards® in New York City as a Regional Awards Program (RAP). **Although the purpose of the MVHSTAs is to celebrate, support and advocate for high school theatre in our area, the process of selecting two students to send to New York City is competitive and includes an additional selection process.** Rules and regulations for the program may be found at <https://www.jimmyawards.com/participation/rules-and-regulations/>.

Please note that students will be selected from both the MVHSTA “Lead Actor / Actress in A Musical” or “Supporting Actor / Actress in A Musical” categories, even though the NHSMTA® language now uses “Qualifying Role” to denote the category. Some “Qualifying Roles” may fall in our “Supporting Actor / Actress” category.

To be eligible for the NHSMTA program, student performers must qualify by:

1. Performing a Qualifying Role in an Approved Musical. This list is available at <https://www.jimmyawards.com/participation/qualifying-shows-and-roles/>.
2. Being available to perform at the MVHSTA Showcase on Thursday, May 30, 2023.
3. Being one of the top performers who receive “Outstanding” scores in either “Actor” or “Actress” in a “Qualifying Role” in their MVHSTA-nominated performance.
4. Being conflict free and available for all days during the NHSMTA® week, tentatively scheduled for mid-late June 2024 in New York City. Exact dates from the NHSMTA® will be forwarded when available.
5. Attend a MANDATORY workshop and audition with theatre professionals on Saturday, May 11, 2024, at the PNC Arts Annex. *See the rubrics for this workshop on pages 14 and 15.*

The MVHSTA Team reserves the right to determine performance readiness of all qualifying students. After the workshop on May 11, 2024, the MVHSTA Team and panel of theatre professionals will use all available information including scores, experience, behavior, investment, and skill to determine who will be selected to attend The Jimmy Awards®. Adjudicator scores are only one factor in determining selection.

A student may only be selected as a MVHSTA Jimmys® nominee once.

Requirements of the MVHSTA Jimmy® Nominees

Once selected as the MVHSTA Jimmy® nominee, student performers will be required to create and deliver a variety of materials needed to submit to The Jimmy production team. When a student agrees to be the MVHSTA Jimmy nominee, they agree to deliver these items in a timely manner. These items include, but are not limited to:

- Video submissions including several singing videos, dance choreography, and response videos.
- A specifically formatted resume.
- An essay.
- A headshot.
- Release and liability forms.
- Biographical information for The Jimmys.

This is not meant to be an exhaustive list. Requirements may be added or removed at any time by the Jimmy Awards® or the MVHSTAs.

Once selected, students agree to be available for a variety of press engagements including but not limited to interviews (on and off camera), public performances, special appearances, and more.

Flights, room, and board will be provided to both Jimmy® nominees at no cost.

It is expected that selected students become MVHSTA ambassadors for our community and high school awards program for the year they are selected and beyond.

This information is subject to change due to a variety of factors. Any changes will be communicated to all MVHSTA Directors in a timely manner.

Previous MVHSTA Jimmy Award Nominees

2021-2022 Season

Zach Ahrens (Versailles High School) and Isabel Rawlins (Versailles High School)

2022-2023 Season

Patrick Comunale (Centerville High School) and Maggie Weckesser (Chaminade Julianne High School)



Zach Ahrens and Isabel Rawlins, the MVHSTA Jimmy® nominees for the 2021-2022 season, after making their Broadway debut at the Minskoff Theatre during The Jimmy Awards® Showcase in New York City.



Patrick Comunale and Maggie Weckesser, the MVHSTA Jimmy® nominees for the 2022-2023 season, after making their Broadway debut at the Minskoff Theatre during The Jimmy Awards® Showcase in New York City.



Jimmys Workshop Vocal Rubric



Performer:

Song Title:

Musical:

Evaluate the performer in each of the categories below on a scale of 1 to 10. 1 is the lowest score and 10 is the highest. Adjudicators may use ¼ points, e.g. 3.25

	Constructive Feedback	Score 1-10
Singing/ Vocal Technique: <ul style="list-style-type: none"> • Enunciation, Diction • Intonation and musicianship • Phrasing and mastery of style 		
Acting: <ul style="list-style-type: none"> • Clear given circumstances and song environment established • Portrayal is believable, truthful • Clear objective and journey/arc 		
Movement: <ul style="list-style-type: none"> • Specific physical details and choices utilized • Ease and freedom of movement • Appropriate posture 		
Overall Presentation: <ul style="list-style-type: none"> • Appropriate energy and focus • Ownership of the material • Commitment • Professionalism 		
GRAND TOTAL		

Jimmys Workshop Dance Rubric



Performer:

Evaluate the performer in each of the categories below on a scale of 1 to 10.

1 is the lowest score and 10 is the highest. Adjudicators may use ¼ points, e.g., 3.25.

	Constructive Feedback	Score 1-10
Ability to Pick Up Choreography: <ul style="list-style-type: none"> • Basic Steps are learned • Adept at accentuating strengths as a mover/dancer • Technical proficiency 		
Characterization Through Choreography: <ul style="list-style-type: none"> • Clear character choices communicated through movement • Effective facial expressions • Characterization consistently presented throughout 		
Overall Presentation: <ul style="list-style-type: none"> • Appropriate energy and focus • Ownership of the material • Commitment • Professionalism 		
TOTAL		GRAND

Additional Learning Opportunities

All participating high schools can participate in theatre education activities throughout the year at Dayton Live. Education activities for the 2023-2024 Season include:

- Free and fee-based master classes, workshops, and intensives in musical theatre, dance, voice, music, acting, and technical theatre, led by Broadway touring artists and other industry professionals.
- Discounted ticket packages for select Premier Health Broadway in Dayton performances, when available.
- Talkbacks with touring artists and performing arts professionals.
- Attend- Bagels & Broadway to watch a Broadway tour load in their sets to the Schuster Center.
- Educational tours of theatres operated by Dayton Live.



Yellow Springs High School



Centerville High School



Carroll High School



Dominion
Academy

Additional Documentation for Specific MVHSTA Special Recognition Award Nominations

To support the growth and artistry of student designers, directors, and stage managers, the MVHSTAs has implemented additional requirements for any Student Designer, Director or Stage Management nomination. The requested documents are listed below, and templates are available from the MVHSTA website to be used *BEFORE* and *DURING* the production – not afterward. Any questions about these documents should be sent to the MVHSTA Team.

Directors must send copies of the requested documents from the lists below for the nomination to be adjudicated within two weeks of the closing of the production. More detailed information is available at mvhsta.org.

Outstanding Student Stage Manager

- 1-2 pages out of the prompt script that clearly shows use of blocking shorthand.
- 1-2 pages out of the production calling script that shows clear, noted light and sound cues.
- 1 sample tracking document like a shift plot, costume plot, or prop tracking, etc.
- 1 letter of recommendation from the Director of the production, or Director of the program.

Outstanding Student Designer (Set, Lights, Sound, Props, Makeup)

- 1-2 pages of research that shows the designer developing an approach to the play/musical.
- 1 exemplar of a sketch, audio file, drawing, schematic, or other artful document that plainly shows the student designer's research moving into application for the play/musical.
- The student designer's artistic statement about their approach and design aesthetic.
- 1 letter of recommendation from the Director of the production, or Director of the program.

Outstanding Student Director or Music Director

- 1-2 pages of research that shows the director developing an approach to the play/musical.
- 1-2 pages from the student director's script/score showing blocking notes, ideas, etc.
- The student director's artistic statement about their approach and influence.
- 1 letter of recommendation from the "Producer" of the production, or Director of the program.

Outstanding Student Choreographer

- 1-2 pages of research that shows the choreographer developing an approach to the play/musical.
- 1-2 pages from the script/score showing blocking notes, choreography ideas, etc.
- The student choreographer's artistic statement about their approach and influence.
- 1 letter of recommendation from the "Producer" of the production, or Director of the program.

A Checklist of Responsibilities for Each Participating High School

Please read through this list of responsibilities for each participating school. If you have questions, please contact Dayton Live.

- ☐ Register your school's productions by submitting the registration form online (*see pages 2-3*). Registration begins September 1, 2023. The last day to register a school is Friday, January 12, 2024. **Only one Theatre Director or official school representative may register a school.**
- ☐ Pay the appropriate fee based on the shows you are registering. You will receive email confirmation once registration is complete.
- ☐ Complete Performance Details Form online at mvhsta.org.
- ☐ Work with the MVHSTA Team to confirm nominations, performance details, and the dates of performances that the MVHSTA Adjudicators will be attending, and when you can release the other seats on hold.
- ☐ Reserve six (6) complimentary tickets for MVHSTA Adjudicators at each performance. You will be contacted with information regarding which performances an Adjudicator is attending.
- ☐ Contact the MVHSTA team immediately if you have any questions about scheduling, dates, or changes to your production calendar that was previously submitted.
- ☐ Send production photos to the MVHSTA Team.
- ☐ Communicate to nominated students about their nominations and any feedback that you may receive.
- ☐ Pass along information about the end of the year MVHSTA Showcase so that students can attend and meet other theatre students in the area.
- ☐ Publicize your participation in the MVHSTAs by adding the MVHSTA ad (downloadable at the MVHSTA website) and adding the language on page 5 to your playbill.
- ☐ Request from your licensing house/rights holder that you keep the Conductor's Score of the musical for any number of group or individual performance categories, for the MVHSTA Showcase.

Sample Letter/Email to Licensing House Requesting Permission to Perform

[DATE]

[NAME]

[LICENSING HOUSE]

[ADDRESS]

Dear [NAME]:

Our production of [NAME OF PRODUCTION] was very successful. In fact, our production has been honored with [LIST AWARD(S) HERE] by the Miami Valley High School Theatre Awards (MVHSTA) in Dayton, Ohio, hosted by the Dayton Live. This honor includes an invitation to perform a production number (less than 5 minutes) from our production at the MVHSTA Showcase on May 30, 2024 at the Schuster Center.

The Miami Valley High School Theatre Awards and MVHSTA Showcase are designed to celebrate, support, and advocate for high school theatre education throughout the Miami Valley region. The program celebrates high school plays, musicals, students, and educators by formally recognizing the extraordinary achievements of our community's productions. You can find out more at mvhsta.org.

I am requesting permission to extend our rights agreement to include a benefit performance of one production number without any additional royalties being due.

I realize you will need to make this request of our rights holders, and I ask you to do so stressing several factors to them. First, the opportunity to increase the support and awareness of high school musical theatre in the Miami Valley is vital to a growing and healthy arts community. The MVHSTA Showcase is not a fund-raising or profit-making event. A low-cost admission is charged, but additional funds must be raised from donors to enable the event to break even. Finally, all of the performers are high school students from schools in the Miami Valley region.

Thank you for your on-going support of this important program in the Dayton, Ohio, area. Please contact us with any additional question or concerns you may have.

Best regards,

[NAME]

[TITLE]

{CONTACT INFO}

Miami Valley High School Theatre Awards Informed Liability Agreement and Media Release

(To be completed by parent or legal guardian of applicant and signed by preparer and student.)

I, _____, as parent/legal guardian of _____, agree that my child will participate fully in all aspects of the program. In addition, I understand, too, that if my child does not attend a schedule rehearsal for the MVHSTA Showcase, he or she may be removed from the program at the discretion of Dayton Live and the Miami Valley High School Theatre Awards staff.

I also authorize Dayton Live and the Miami Valley High School Theatre Awards to permit photos and/or video to be taken of me or my child and to use negatives or prints prepared therefore as may be considered necessary by Dayton Live and the Miami Valley High School Theatre Awards for both internal and external purposes.

By agreeing to the release form, I understand I will receive no form of compensation for pictures/video of me or my child used by Dayton Live and the Miami Valley High School Theatre Awards.

I hereby give the staff of Dayton Live and the Miami Valley High School Theatre Awards the authority to accept medical treatment for my child in the event that I cannot be reached. I also release Dayton Live and the Miami Valley High School Theatre Awards from all liabilities and judgments.

Signature: _____ **Date:** _____

Participant Agreement *(To be completed by Participant)*

I, _____, understand the commitments involved in participation in the Miami Valley High School Theatre Awards, and I understand that all events are mandatory and absences or poor conduct can result in removal from the program at the discretion of Dayton Live and the Miami Valley High School Theatre Awards staff. I also agree to be a positive member of this experience, supporting other participants the best I can, and making a commitment that no bullying of any kind will take place.

Signature: _____ **Date:** _____

Liability Waiver: I, the parent or legal guardian of the child/participant listed above, hereby give approval for the child/participant's participation in the Miami Valley High School Theatre Awards. I do waive, release, absolve, indemnify and agree to hold harmless Dayton Live and the Miami Valley High School Theatre Awards, its officers, employees and volunteers from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of Dayton Live.

Medical Authorization/Release: I hereby certify that this child/participant does not have any medical condition which would preclude or restrict his/her participation in the Miami Valley High School Theatre Awards. I hereby authorize, consent and direct Dayton Live and the Miami Valley High School Theatre Awards, its directors, officers, and employees, and any physician, hospital, or other health care provider selected by Dayton Live and the Miami Valley High School Theatre Awards, to take such action as is necessary in the circumstances to provide emergency care and related treatment to my above-named child/participant in my absence, should the need arise while he/she is participating in the program.

Signature of Parent/Guardian

Date

What to Expect on the Adjudication Survey Forms

Depending on the needs of the nominated performance, each of the below category headings could be on the Survey Monkey forms. Though the categories will change for each survey, the Ranking Rubric will remain the same. This reference document is meant to shed light on the adjudication process for Theatre Directors.

Ranking Rubric on Survey Monkey:

10 Truly exceptional work and deserving of the highest recognition; **9** Elevated work and definitely deserves recognition; **8** Very good work and deserves recognition; **7** Above average work and deserves recognition; **6** Slightly above average work and may deserve recognition; **5** Average work and not worthy of special recognition; **4** Slightly below average work; **3** Below average work; **2** Poor work; **1** Very poor work

Standard Survey Adjudication Categories

Overall Production:

1. Overall execution of artistic direction (including directing, music directing, choreography, etc.).
2. Overall execution of production design (including sets, lights, costumes, sounds, props, etc.).
3. Flow/pacing of scenes and/or musical numbers.
4. Communication of story and overarching themes to audience.
5. Level of professionalism and teamwork demonstrated by cast and crew.
6. Overall quality of acting.

Lead/Supporting Actor/Actress:

1. Acting: Strength of physical choices on stage (specific gestures used by actors, use of stage presence/body language).
2. Acting: Emotional believability (depth of character).
3. Acting: Presence of active objectives (character working towards a goal).
4. Acting: Relationship with other characters (listening/reacting to others).

Ensemble:

1. Overall quality of ensemble (including depth of characters, presence of active objectives, and the relationship with other characters).
2. Acting: Strength of vocal and physical choices; relationship with other characters (listening/reacting to others); and commitment to roles.
3. Vocals – Speaking: Articulation and diction; projection and volume; breath support; pitch and tone; rhythm and pace; and variety (speaking with expression).

Outstanding Student Director:

1. Student Director: Overall vision and artistic performance of the nominated scene/number/show.
2. Student Director: Effective use of stage pictures.
3. Student Director: Effective use of the space including the stage, set, levels, and performers.
4. Student Director: Overall pacing of the scene/number/play/musical.

Outstanding Student Music Director:

1. Student Musical Director: Overall vision and artistic performance of the musical qualities within the nominated scene/number/show.
2. Student Musical Director: Effective use musical expression and vocal dynamics of characters.
3. Student Musical Director: Relationship between characterization and the musical elements within the nominated scene/number/show.
4. Student Musical Director: Incorporation of healthy posture and vocal support within the nominated scene/number/show.

Outstanding Student Choreographer:

1. Student Choreographer: Overall performance of the choreography within the nominated scene/number/show.
2. Student Choreographer: Effective use of physical spacing throughout the number.
3. Student Choreographer: Overall effectiveness of the stylization of choreography within the nominated scene/number/show.
4. Student Choreographer: Overall pacing of the scene/number/play/musical.

Outstanding Student Lighting Design:

1. Lighting Design: Overall vision and artistic design of the lighting within the nominated scene/number/show.
2. Lighting Design: Overall use of the lighting design, including specials, gobos, spotlights, etc., to help differentiate spaces within nominated scene/number/show.
3. Lighting Design: Effectiveness of using light during transitions, which include the start of the show, between scenes, and curtain call.
4. Lighting Design: Technical execution of the lighting design to see the action on the stage.

Outstanding Student Costume Design:

1. Costume Design: Overall vision and artistic design of the costumes within the nominated scene/number/show.
2. Costume Design: Overall use of line, texture, and color within the costume design to distinguish characters on stage.
3. Costume Design: Overall use of makeup and/or hair/wigs to enhance characterization of actors on stage.
4. Costume Design: Overall use of costume design to define the time period within the scene/number/show.

Outstanding Student Sound Design:

1. Sound Design: Overall artistic sound design within the nominated scene/number/show.
2. Sound Design: Quality and cohesiveness of the sound design within the world of the play.
3. Sound Design: Effectiveness of the mood/tone in the sound design contributing to the world of the play.
4. Sound Design: Sonic transitions between scenes within the nominated scene/number/show.

Outstanding Student Set Design:

1. Set Design: Overall vision and artistic design of the scenic elements within the nominated scene/number/show.
2. Set Design: Overall use of color, style, texture, and layout of the set design to establish the environment/setting of the nominated scene/number/show.
3. Set Design: Functionality of the scenic design to help tell the story of the nominated scene/number/show.
4. Set Design: Practicality of the scenic design fitting naturally within the world of the play/musical.

Outstanding Student Makeup Design:

1. Makeup Design: Overall vision and artistic design of the makeup within the nominated scene/number/show.
2. Makeup Design: Technical execution of makeup blending, colors, aging, and/or special effects to enhance characterization of actors within the nominated scene/number/show.
3. Makeup Design: Overall functionality of hair styles, facial hair, and/or wigs to enhance the characterization of actors within the nominated scene/number/show.
4. Makeup Design: Practicality of the makeup design fitting naturally within the world of the play/musical.

Outstanding Student Prop Design:

1. Prop Design: Overall artistic design of the props within the nominated scene/number/show.
2. Prop Design: Consistency of the prop design within the nominated scene/number/show.
3. Prop Design: Practicality of the props fitting naturally within the world of the play.
4. Prop Design: Functionality of the props to help tell the story.

Outstanding Student Stage Management:

1. Name of student has been nominated for this award and will be adjudicated outside of Survey Monkey. A PDF of the requirements can be found on the MVHSTA website. If you have any additional notes regarding stage management for this production, please type below.

Outstanding Featured Student Dancer:

1. Featured Dancer: Overall dance performance by the featured dancer telling the story within the nominated scene/number/show.
2. Featured Dancer: Emotional believability of the featured dancer throughout his/her performance.
3. Featured Dancer: Physical connectivity of the featured dancer's body and movement to the sound accompaniment of the nominated scene/number/show.
4. Featured Dancer: Overall execution of dance technique by the featured dancer to tell the story within the nominated scene/number/show.

Outstanding Student Orchestra:

1. Student Orchestra: Overall musical performance of the student orchestra telling the story of the nominated scene/number/show.
2. Student Orchestra: Overall quality of sound (pitch, dynamics, timing, timbre) created by the student orchestra during the nominated scene/number/show.
3. Student Orchestra: Overall connection of the student orchestra to the performers on stage to tell the story within the nominated scene/number/show.
4. Student Orchestra: Overall technical execution of music technique by the student orchestra within the nominated scene/number/show.

How are Adjudicators Rating Performances?

This rubric is meant to be a simple guide for MVHSTA Adjudicators to help rate each production on its own merits.



Ratings of 1-3: This means that the performance or aspect of the production was below average or expectations for the rest of the production. If the performer is not in a coma, then they should get at least a 2!

** If you give a low rating, please explain your reasons for giving such a low rating in the form of constructive criticism.*

Ratings of 4-6: This means that the performance or aspect of the production was average or not exceptional. If you give an average rating, then you feel that this performance is not worthy of any special recognition.

Ratings of 7-9: This means that the performance or aspect of the production was higher than normal. Ratings of 9 mean that you feel that performance or aspect of the production might be worthy of special recognition.

Ratings of 10: This means that the performance or aspect of the production was truly exceptional! This rating is not common and should only be used for truly outstanding qualities. Ratings of 10 mean that you feel that the performance or aspect of the production is deserving of the highest recognition.

** Please note that for a school/student to receive a 10 in any evaluation area, the school/student should exhibit the caliber of work that would be considered outstanding if executed by industry professionals.*

An 8-10 in OVERALL:

- developed the major idea of the play or musical
- left a positive overall impression
- is a play or musical that you would highly recommend to your friends

An 8-10 in ACTING:

- portrayed a believable performance as the character
- was spontaneous, yet consistent
- vocally, physically, and clearly communicated what his/her character wanted on stage
- moved and used his/her body to convey the character
- had good stage presence, energy, and poise
- (if called for) used a specific dialect effectively

An 8-10 in ENSEMBLE:

Has a cast that worked well onstage with others by:

- performing a cohesive production with little lapses in character or story
- representing each character completely and accurately leading to a believable performance and interacting with other actors in a fitting/appropriate way according to the story
- honoring the playwright/composer and the work as a whole
- adding specific nuances to heighten the experience for the audience

To earn an 8-10 a DIRECTOR should:

- have a consistent vision, and convey that vision through their interpretation of the play or musical
- compose stage pictures to give additional meaning to the moments

- pace the show in an appropriate and compelling way
- make good use of the entire space
- have variety in the movement of the show
- have a consistent message in association with lighting, sound, set, costumes, props, and actors

An 8-10 in SET DESIGN:

- had an environment that supported the production
- seemed appropriate to the style or time period of the play or musical
- created a reaction to the play or musical in a specific way, or created a focus on something particular in the play or musical
- was successful in creating an environment for the characters
- elicited proper use of color, line, mass, and texture
- provided a logical and suitable setting for the action of the play or musical
- used colors, style, and layout that created an attractive/effective environment
- had scene changes (if any) that were handled efficiently without disrupting the action of the production

An 8-10 in COSTUME DESIGN:

- used costumes that conveyed the essence of the characters
- helped define the time period of the play or musical
- used costumes that were well executed
- elicited proper use of line, texture, and color
- allowed for ease of movement by the character
- used makeup and/or hair/wigs that contributed to the characterization and the overall appeal of the show

An 8-10 in LIGHTING DESIGN:

- was effective in moving the attention of the audience to the action of the play or musical
- allowed for good visibility
- was effective in changing locations and moods
- (when appropriate) used exceptional effects

An 8-10 in SOUND DESIGN:

- (if used) had microphones that helped, rather than hindered the performance
- In a musical, had a balance between vocal singing and the orchestra
- used effective sound effects
- created mood/tone effectively through recorded music/sound
- helped to establish the time and place through recorded music/sound
- established transitions between scenes through recorded music/sound



@MVHSTA

Questions/Comments/Help

If you have any questions, would like to give feedback about the program or need any help at all throughout the adjudication process, please contact the Dayton Live Team directly. We are always happy to help! You can email general inquiries to: mvhsta@daytonlive.org or

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